

**IALDA BOARD OF DIRECTORS MEETING**  
**Thursday, November 3, 2016**  
**3:00 p.m. EDT**

**Participants**

Mike Amaro  
Dave Bennett  
Joe Brownlee  
Dave Daly

Gaylee Gillim  
Sean Hannon  
Jeff Johnson  
Lary Zucker (joined meeting in progress)

**Call Meeting to Order**

Mike Amaro called the meeting to order.

**Approval of Minutes**

Dave Daly moved that the minutes of the September 22 meeting be approved and Jeff Johnson seconds. The motion passed unanimously.

**Treasurer's Report**

Dave Daly made a motion to approve November 3 report and Joe Brownlee seconds. The motion passed unanimously.

**Committee Reports – Membership**

Joe Brownlee notes that Julie Brainer's application is on hold until directors have a chance to meet her at IAAPA.

**Conventions/Trade Shows – WWA**

Gaylee Gillim recaps the various seminars IALDA presented and/or participated in at the recent convention.

**Conventions/Trade Shows – IAAPA**

Gaylee Gillim provides a brief overview of this year's schedule. Mike Amaro is unable to attend this year's convention due to a trial.

**Reconciliation of Treasury**

There is a discussion regarding the treasury account, which has now been reconciled by both Dave Bennett and an outside accounting firm.

Mike Amaro made a motion to refund the payment made by Dave Bennett to cover any shortage in the treasury less the charges involved in the reconciliation (CPA firm and bank charges for a total of \$872) and Dave Daly seconds. The motion passed unanimously.

Joe Brownlee notes that he considers this matter closed, with no need to address further.

### **Old/New Business**

Dave Daly discusses the option of hiring a CPA firm to handle all accounting matters (dues billing, record all income and expenses, tax filing, etc.) at a cost of approximately \$150 per month. Various directors weigh in on this matter. Quickbooks fee is an additional cost of approximately \$250 per year. This enables online access for authorized users.

Sean Hannon advises that he does not want to renew his term as treasurer. Joe Brownlee notes that the nominating committee must address this vacancy.

Dave Daly made a motion to retain a CPA firm to handle all accounting matters (dues billing, record all income and expenses, tax filing, etc.) for a fee of \$150 per month and Joe Brownlee seconds. The motion passed unanimously.

Joe Brownlee made a motion to obtain at least three (3) quotes for directors and officers insurance and Dave Daly seconds. The motion passed unanimously. Dave, Mike and Jeff will ask their contacts.

Mike Amaro made a motion for IALDA to pay for the dinner to be held in Joe Brownlee's honor at IAAPA and Lary Zucker seconds. The motion passed unanimously, with Joe abstaining.

Dave Bennett moved that the meeting be adjourned and Jeff Johnson seconds. The motion passed unanimously.